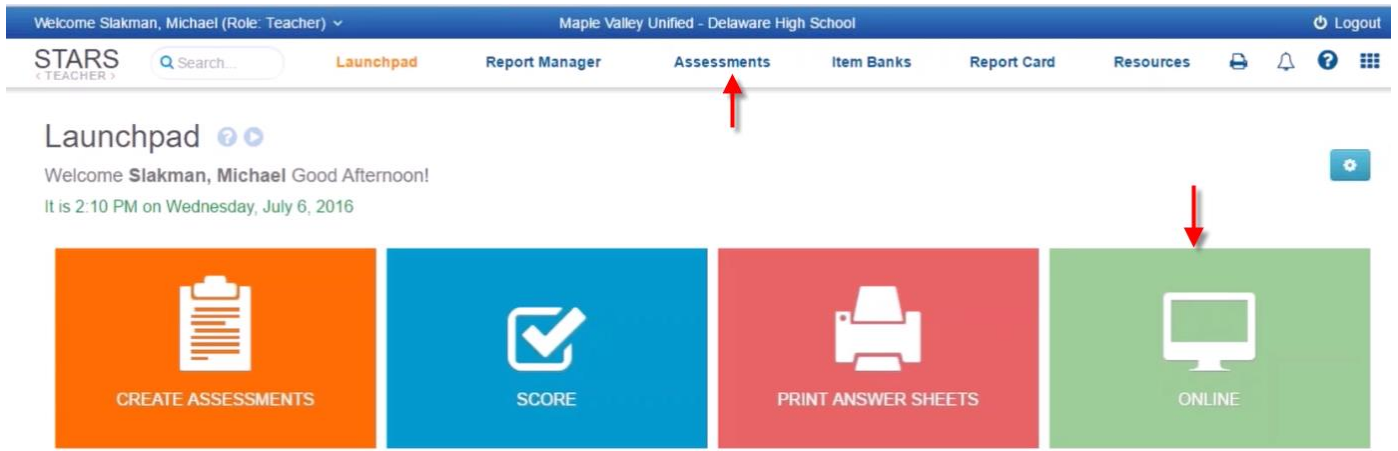
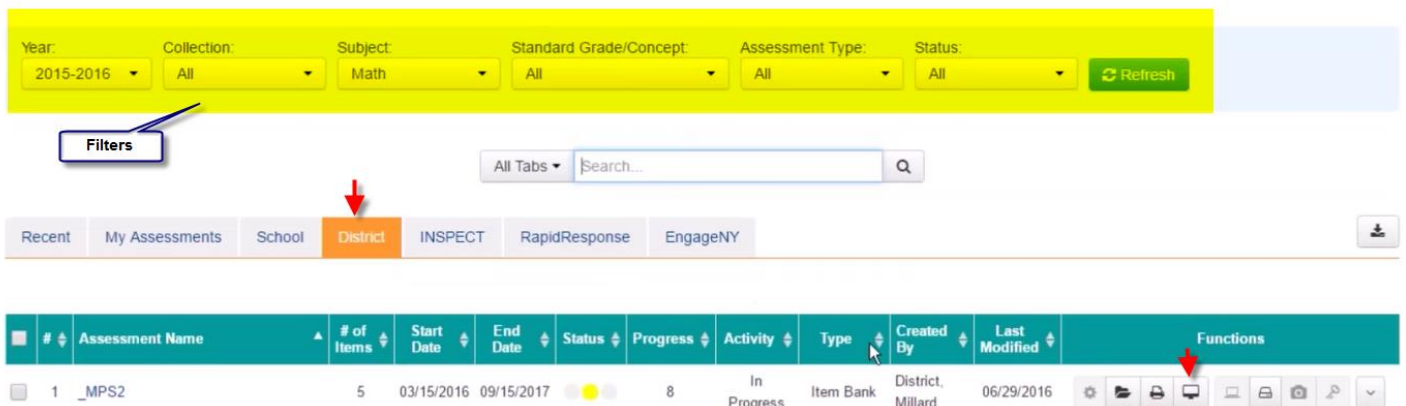


Online Test Administration

1. Access the assessment through the Online flip card or Assessments tab.



2. Click on the District tab to display the assessments students have been scheduled for. Use the filters to help find the assessment you wish to administer. Click on the computer icon in the functions column.



- This screen allows you to activate students and monitor their progress. Test information is in the upper left hand corner. The Period drop down allows you to activate students by period for secondary teachers
Click on the Advanced tab if you want to adjust the settings.
Click the checkbox in the teal header to Activate all students or select individual students. Remove the check from students who are absent.
Click Activate
Use the tool bar to monitor student progress
Students can now log on to the student portal and take the assessment.

Online Administration

Assessment: Granite Training

Subject: ELA | Year: 2015-2016 | Items: 10

It is 12:21 PM on Thursday, July 7, 2016

Click here to view the assessment

Period: Algebra I (Period) Refresh

By Students Advanced

Filter By: All Inactive Active Incomplete In Process Completed

Search...

<input type="checkbox"/>	Student ID	Last Name	First Name	Current Grade	Status of Items Attempted	Time Remaining
<input type="checkbox"/>	987376			Grade 10	Inactive 0	00:30
<input type="checkbox"/>	987910			Grade 10	Inactive 0	00:30